CottonGen/ICGI User Tutorial: Forgotten your account/password

If you forget your ICGI username and/or password that do not worry, you can retrieve your ICGI Membership Profile and reset your password by following the steps below:

1. Go to the CottonGen website at http://www.cottongen.org and click on [Login]



2. Click on **[Request new password]**, enter the email you used to register your account, and click on the button **[E-mail new password]**.

User account		
Create new account Log in Request new password		
Username or e-mail address: *		
icgi@cottongen.org		
E-mail new password		

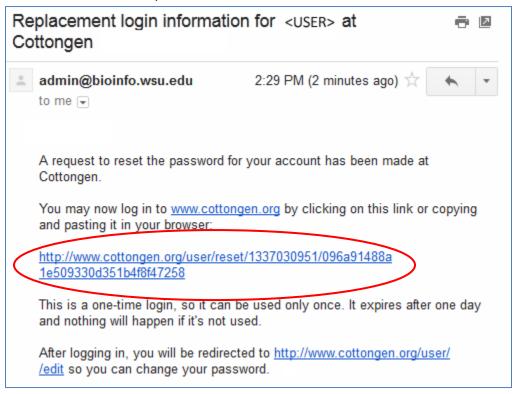
3. If you are a registered user and the email is recognized by the system, you will receive an email about resetting your password. **Go to Step 5**.

	User account	
	Create new account Log in Request new password	1
<	Further instructions have been sent to your e-mail address.	
	Username: *	
	Enter your Cottongen username.	
	Password: *	
	Enter the password that accompanies your username.	

4. If the email cannot be recognized, try a different email address.

User account		
Create new account Log in Request new password		
Sorry, icgi@cottongen.org is not recognized as a user name or an e-mail address.		
Username or e-mail address: *		
icgi@cottongen.org		
E-mail new password		

5. Go to your email Inbox, Looking for an email sent from <u>admin@bio.wsu.edu</u>. Then follow the link in the email to reset your account.



- 6. [Important] Please close your web browser BEFORE you click the one-time login URL provided within the email. This way will help you to get rid of old caches from your web browser.
- If you don't receive any email, please clear your browser's cache and try again. If you still have a
 problem, please contact us using the online contact form (<u>http://www.cottongen.org/contact</u>)
 and we can reset the password for you.